

Guidelines for Photographing Collections in the Library

Only hand-held cameras are permitted. The photographer's feet must remain on the floor at all times, and the use of tripods, chairs, stools, ladders or other devices is not permitted.

All photographs must be taken using available light within the reading room. The use of items to block or alter the available light is not permitted.

Please be sure to turn off your camera's flash.

Only still photography is permitted.

Manuscripts, maps, broadsides and other single sheets must be kept flat on the table during photography. Books, bound manuscript and other bound materials must be photographed while in a cradle.

Photographs taken in the reading room are intended for reference/research/lecture use only.

Researchers interested in images for publication or other commercial use should contact the N-YHS Office of Right & Reproductions for information regarding permissions and fees (rightsandrepro@nyhistory.org).

Representatives from television and film production companies should contact the Communications Department at N-YHS before coming to the library (communications@nyhistory.org).